



Happy to Help (Northampton) Community Interest Company

Company Limited by Guarantee

Financial Statements for the 9 month period ended 31st March 2019

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COMPANY INFORMATION

Board Directors (Statutory Directors)

There are places reserved on the Board for the following constituency groups: Northampton Partnership Homes Limited (NPH) Director Appointment (1 place), NPH Senior Management (2 places), Customer (4 places); 7 in total.

Christopher Deery – NPH Director

Cameron Whyld – NPH Senior Management

Elaine Hughes – NPH Senior Management (appointment terminated 30th April 2019)

Carol Barker – Customer

Antony Coughlin – Customer (appointment terminates 30th May 2019)

Rosemary Loveday – Customer

Terence Woodcock (known as Oscar Woodcock) – Customer

Registered office

The Guildhall
St Giles Street
Northampton
NN1 1DE

Company registration number

11471132

Auditors

Mazars UK LLP
The Pinnacle
160 Midsummer Boulevard
Milton Keynes
MK9 1FF

Bankers

HSBC Bank PLC
St Clair House
5 Old Bedford Road
Northampton
NN4 7AA

Solicitors

Trowers and Hamlins
3 Bunhill Road
London
EC1Y 8YZ

DIRECTORS' REPORT

Board Directors

The board directors during the year are listed on page 2.

General Information

Happy to Help (Northampton) CIC was incorporated on 18 July 2018 and was established as a social enterprise subsidiary of Northampton Partnership Homes and aims to improve the health, wellbeing, economy, environment and availability of opportunity for the benefit of NPH residents and their communities. The organisation will utilise volunteers and match funding to help deliver specific projects for some of those in the most need in the borough.

The board directors continue to monitor the situation with regard to the UK leaving the EU and while it is very difficult to determine what the impact might be on our business we recognise that we must be as proactive as possible in reacting to any changes that might take place. The impact on Happy to Help is likely to be minimal in comparison to the wider Northampton Partnership Homes group due to the nature and scale of the activities, but it remains a consideration and potential impacts are considered as part of all decisions that are taken.

Insurance

The Company has independent insurance for Directors Liability (automatically covered by the insurance policy of Northampton Partnership Homes Ltd) and this cover was in place from the point of incorporation and for the duration of the financial year. Other insurance policies are arranged through LGSS insurance services from a market tested panel of insurers.

Statement of Board Directors responsibility

The board directors are responsible for preparing the annual report and the financial statements in accordance with applicable laws and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with International Financial Reporting Standards (IFRS). The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period.

In preparing those financial statements, the directors are required to:-

- i) select suitable accounting policies and then apply them consistently;
- ii) make judgements and estimates that are reasonable and prudent;
- iii) state whether applicable international accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- iv) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The board directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Acts 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Declaration of Board Member's interest

All board directors have signed a declaration of Board Directors' Interest and there are no matters to report.

Assessment of the effectiveness of Internal Control

The board acknowledges its responsibility for ensuring that effective systems of internal control are maintained and operated throughout the company.

The system of internal control can provide only reasonable and not absolute assurance that assets are safeguarded, that transactions are authorised and properly recorded, and that material errors or irregularities are either prevented or would be detected within a timely period.

It is based on a framework of regular management information, financial regulation, administrative procedures, management supervision and a system of delegation and accountability. For further information see the Statement of Internal Control on page 5.

Employees

The company does not employ any staff.

Going Concern

The board are of the opinion that Happy to Help (Northampton) Community Interest Company has adequate resources to continue in operational existence for the foreseeable future, and continues to adopt the going concern basis in preparing the financial statements.

Disclosure of information to Auditors

The board directors who held office at the date of signing this report confirm that:

- i) so far as each board director is aware, there is no relevant audit information of which the company's auditors are unaware,
- ii) The board directors have taken all the steps that they ought to have taken to make them aware of any relevant audit information and to establish that the auditors are aware of that information

Independent Auditors

A resolution to appoint the Company's auditors will be proposed at the forthcoming Annual General Meeting.

Approval

In preparing this report, the directors have taken advantage of the small companies exemption provided by Section 415A of the Companies Act 2006. The Director's Report was approved by the Board on 27th June 2019 and signed on its behalf.



C Deery
Chair

STATEMENT OF INTERNAL CONTROL

Internal Control

The governance framework comprises the systems, processes and internal controls in place to give assurance to the Board that the Company is complying with the Articles of Association and meeting the Company's aims and objectives and is discussed in further detail below.

The system of internal control is in place to manage risk to a high level, although it cannot give absolute assurance. The key systems of internal control in operation comprise of the following:

Corporate Governance

The Board is responsible for the business of the Company subject to compliance with the provisions of the Companies Act 2006 and the articles of association for Happy to Help (Northampton) Community Interest Company.

The Board comprises seven members including four customer representatives, one NPH Director and two NPH senior management representatives

During 2018/19 the Board met approximately every two months. The frequency of meetings as the company moves forward will be kept under review.

Executive Management Team

Operational day to day management of the Company is delivered under the direction of the Executive Management Team (EMT) of the parent company, Northampton Partnership Homes Limited. This Management Team includes suitably qualified and experienced staff with relevant specialised skills and knowledge for the key operational activities of the Company.

Risk Assessment and Risk Management

The Board has a fundamental role to play in overseeing the management of risk in corporate activity. They approve major decisions affecting the Company's risk exposure and monitor the management of significant risks. They also satisfy themselves that the less significant risks are being actively managed, with the appropriate controls in place and working effectively.

Senior managers of the parent company have responsibility to maintain an operational risk register and identify risks that should be included in the Company's strategic risk register. The managers also have responsibility to ensure that risks are being allocated to appropriate risk owners and are managed accordingly.

Audit

The activities of the Company are subject to review by external auditors

Performance Management

The Company monitors performance against its annual action plan.

Financial Control and Budget Management

The Company adheres to its Financial Rules which are set out in its financial policies in the form of the Financial Regulations, Scheme of Delegation and Contract Procedure Rules.

The Company's Financial Rules were revised and approved by the Board on 13th December 2018. These provide the framework for managing the Company's financial affairs. They apply to every Board Director of the Company and anyone acting on behalf of the Company. The Rules identify the financial responsibilities of the Board.

The Financial Rules provide guidance on financial management and control, financial planning, risk management and control of resources, systems and procedures and external arrangements.

This framework is reviewed annually by the Board to confirm that it is still relevant.

Budgetary Control and Reporting

Financial monitoring and update reports are presented formally to the Board every two months.

Independent auditor's report to the members of Happy to Help (Northampton) Community Interest Company

Opinion

We have audited the financial statements of Happy to Help (Northampton) Community Interest Company (the 'company') for the period ended 31st March 2019 which comprise the Statement of Comprehensive Income, the Statement of Financial Position, the Statement of Changes in Equity, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 101 "Reduced Disclosure Framework" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the company's affairs as at 31st March 2019 and of its profit for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The impact of uncertainties due to Britain exiting the European Union on our audit

The Directors' view on the impact of Brexit is disclosed on page 3.

The terms on which the United Kingdom may withdraw from the European Union are not clear, and it is therefore not currently possible to evaluate all the potential implications to the Group's and Company's trade, customers, suppliers and the wider economy.

We considered the impact of Brexit on the Group and Company as part of our audit procedures, applying a standard firm wide approach in response to the uncertainty associated with the Group's and company's future prospects and performance.

However, no audit should be expected to predict the unknowable factors or all possible implications for the Company and this is particularly the case in relation to Brexit.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The directors are responsible for the other information. The other information comprises the information included in the Directors' report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the Directors' Report and from the requirement to prepare a Strategic Report.

Responsibilities of Directors

As explained more fully in the directors' responsibilities statement set out on page 3, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of the audit report

This report is made solely to the company's members as a body in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body for our audit work, for this report, or for the opinions we have formed.



Vincent Marke (Senior Statutory Auditor) for and on behalf of Mazars LLP
Chartered Accountants and Statutory Auditor

The Pinnacle
160 Midsummer Boulevard
Milton Keynes

MK9 1FF

Date 3 July 2019

STATEMENT OF COMPREHENSIVE INCOME
for the 9 month period ended 31 March 2019

	Notes	<u>2018/19</u> <u>£'s</u>
Revenue	2	102,771
Other income		-
Total Revenue		102,771
Other expenses		(13,602)
Total expenses		(13,602)
Operating Profit	3	89,169
Finance costs		-
Finance Income		-
Profit before tax		89,169
Taxation		-
Total Comprehensive profit/(loss) for the year		89,169

STATEMENT OF FINANCIAL POSITION

At 31st March 2019

	Notes	2018/19 £'s
ASSETS		
<u>Non-Current</u>		
Property, plant and equipment		-
<hr/>		
Non-current assets		-
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<u>Current</u>		
Trade and other receivables	4	75,086
Cash and cash equivalent	5	27,685
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Current assets		102,771
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TOTAL ASSETS		102,771
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LIABILITIES		
<u>Current</u>		
Trade and other payables	6	(13,602)
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Current liabilities		(13,602)
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TOTAL LIABILITIES		(13,602)
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NET LIABILITIES		89,169
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Equity and Reserves		
Retained Earning		89,169
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TOTAL EQUITY		89,169

The financial statements have been prepared in accordance with the provisions applicable to the companies subject to the small companies regime.

Signed for and behalf of the Board of Directors on 27th June 2019



C Deery
Chair

STATEMENT OF CHANGES IN EQUITY
for the 9 month period ended 31 March 2019

	Retained Earnings £'s	Total Equity £'s
Opening Balance at 18th July 2018	-	-
<u>Profit for the period</u>	89,169	89,169
<u>Other Comprehensive income</u>		-
Transfers to reserve	-	-
Total Comprehensive gain for the year	89,169	89,169
Balance at 31 March 2019	89,169	89,169

Retained earnings are the cumulative profits of the company.

STATEMENT OF CASH FLOWS

for the 9 month period ended 31 March 2019

		2018/19
		£'s
Cash flows from operating activities		
Profit before tax		89,169
Adjustments (non-cash items)		-
Net changes in working capital	7	(61,484)
<hr/>		
Net Cash flow from operating activities		27,685
Cash flows from Investing Activities		
Purchase of property, plant & equipment		-
Purchase of intangible assets		-
<hr/>		
Net Cash used in investing activities		-
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Net cash change in cash or cash equivalents		27,685
Cash, cash equivalents and bank overdrafts at the beginning of the year		-
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Cash, cash equivalents and bank overdrafts at the end of the year	5	27,685

NOTES TO THE FINANCIAL STATEMENTS

1. Summary of Accounting Policies

1.1 General Information

Happy to Help (Northampton) Community Interest Company is a private company, limited by guarantee, registered in England and Wales. The company was incorporated on 18 July 2018. The company registered number and registered office address can be found on the Company Information page.

The company was established as a social enterprise subsidiary of Northampton Partnership Homes and aims to improve the health, wellbeing, economy, environment and availability of opportunity for the benefit of NPH residents and their communities.

1.2 Basis of Accounting

These financial statements have been prepared in accordance with International Financial Reporting Standards (IFRS) under the historical cost basis and in line with FRS 101 (Reduced Disclosure Framework). The following disclosure exemptions from the requirements of IFRS have been applied in the preparation of these financial statements.

- IFRS 7 – Financial instruments: Disclosures.
- IAS 1 - requirement to disclose the company's objectives, policies and processes for managing capital.
- IAS 24 - Related party disclosures: to disclose related party transactions entered into between two or more members of a group.

1.3 Revenue and Other Income Recognition

Revenue is recognised when the amount and associated costs can be measured reliably net of VAT. Revenue is measured at the fair value of consideration received or receivable for services provided by the Company.

Other income relates to grant funding, interest received and other income generating activities, and is recognised in the accounts on the same basis as revenue.

1.4 Expenditure

Expenditure is recognised in the accounts upon receipt of goods or services and the associated costs can be measured reliably net of VAT.

1.5 Taxation

Tax payable is based on taxable profit for the year and relates principally to the generation of interest income from balances. The general activities of the company are considered to be non-trading in nature and will not be subject to Corporation Tax.

1.6 Financial Instruments

Financial assets and financial liabilities are recognised when the Company becomes a party to the contractual provisions of the financial instrument.

Financial assets are de-recognised when the contractual rights to the cash flows from the financial asset expire, or when the financial asset and all substantial risks and rewards are transferred. A financial liability is de-recognised when it is extinguished, discharged, cancelled or

expires. Any gains and losses that arise on de-recognition of an asset are credited/debited to the Comprehensive Income and Expenditure Account.

1.7 Trade and Other Receivables

All trade and other receivables are made on the basis of normal credit terms and do not bear interest. The carrying amounts of trade and other receivables are reviewed to determine whether there is any objective evidence that the amounts are not recoverable.

1.8 Cash and cash equivalents

Cash and cash equivalents comprise cash at the bank and in hand, and other short term deposits held by the Company with maturities less than 3 months.

1.9 Trade and other payables

Trade payables are recognised at fair value.

1.10 Leases

The Company does not have any operating leases.

1.11 Going concern

The financial statements have been prepared on a going concern basis. Forecast profile of income and expenditure for 2019/20 indicate that cash flows for year will be sufficient to meet all obligations as they become due.

1.12 Government Grants

Grant income will be recognised on receipt when the amount can be measured reliably. The Company will ensure that it meets any conditions associated with the grant funding. The Company has not received any grant income.

1.13 Accruals Concept

Income is recognised when revenue can be measured reliably and the future economic benefits are probable. Expenditure is recognised once goods or services have been received, rather than when cash payments are made.

Where income and expenditure has been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the Statement of Financial Position respectively. Equally, where cash has been received or paid which is not yet recognised as income or expenditure, a creditor (income in advance) or debtor (payment in advance) is recorded in the Statement of Financial Position respectively and the Comprehensive Income and Expenditure Statement adjusted accordingly.

1.14 Value Added Tax

The company is not registered for VAT purposes. Income and expenditure excludes any amounts related to VAT.

1.15 Events after the Statement of Financial Position date

Where there is a material post Statement of Financial Position event, a disclosure in the notes to the accounts will be included. If this event provides additional evidence of conditions that existed

at the Statement of Financial Position date, and materially affects the amounts to be included in the accounts; adjusting items will have been shown in the accounts.

1.16 Exceptional and extraordinary items and prior period adjustments

Exceptional and extraordinary items will have been disclosed separately on the face of the Comprehensive Income and Expenditure Statement and details will be disclosed in the notes to the accounts.

1.17 Contingent assets and liabilities

Where the company has a contingent asset or liability this will be disclosed as a note to the accounts.

1.18 Key Judgements and Estimates

No key judgements or estimates have been made in preparing the financial statements.

2. Revenue

Revenue in the year is entirely made up of donations, including an amount of £21.326 from the parent company Northampton Partnership Homes Ltd.

Analysis by contributor

	<u>£</u>
NPH Donation	21,326
Just Ask	4,640
Travis Perkins 18/19	10,000
Robin Hood Energy 18/19	13,943
LHC 17/18	26,144
LHC 18/19	25,000
Efficiency East Midlands	1,719
	<u>102,771</u>

3. Operating Profit

Operating profit is stated after charging:

<u>Analysis by Project</u>	<u>£</u>
Paint Shop	2,231
Move in Service	9,075
Boxes of Help	1,144
Other	1,152
	<u>13,602</u>

Expenditure in the year was primarily against specific projects within the local community. Audit fees for the company have been incorporated into the fees payable by the parent company, Northampton Partnership Homes Ltd.

4. Trade and Other Receivables

The revenue of the company in the financial year has been entirely from donations. It has not been necessary to make any adjustments for credit losses.

	<u>2018/19</u>
	<u>£'s</u>
Trade Debtors	10,000
NPH Debtors	65,086
Other Debtors	-
	<u>75,086</u>

5. Cash and Cash Equivalents

	2018/19
	£'s
Bank	27,685
Total	27,685

6. Trade and Other Payables

	2018/19
	£'s
Trade Creditors	-
NPH Creditors	13,602
NBC Creditors	-
Other Creditors	-
Total	13,602

7. Cash Flow adjustments and changes in working capital

	2018/19
<u>Adjustments (non-cash items)</u>	£'s
Depreciation & amortisation	-
Total Adjustment	-

	2018/19
<u>Net changes in working capital</u>	£000's
Change in trade and other receivables	(75,086)
Change in trade and other payables	13,602
Net changes in working capital	(61,484)

8. Related Party Transactions

Happy to Help (Northampton) CiC is wholly owned by Northampton Partnership Homes Limited (NPH). The Company was established with no share capital and is limited by guarantee.

In the event that the Company is wound up NPH undertakes to contribute such amounts as may be required for the payment of the debts and liabilities of the Company. After the satisfaction of all debts and liabilities, the remaining assets will transfer to the asset locked body (Cynthia Spencer Hospice Charity) as set out in the articles of association.

Details of the status of the company and the composition of the Board of Directors are given on page 2.

9. Employees

The company does not employ any staff

10. Ultimate parent company

The company is a wholly owned subsidiary of Northampton Partnership Homes Limited and the accounts have been consolidated into the NPH financial statements. NPH accounts are available on their website. NPH is a wholly owned subsidiary of Northampton Borough Council (NBC) and its accounts are further consolidated into the NBC financial statements.

11. Contingent Liabilities

Happy to Help (Northampton) CiC has no contingent liabilities at the 31st March 2019.

Cash Flow

The Company's primary source of revenue is from donations. The timing of these cash inflows are uncertain and future cash outflows are determined by the availability of funding to ensure that the Company can meet its financial obligations.

Credit and Liquidity Risk

The Company ensures that all liabilities are met as they fall due.

The Company is exposed to liquidity and credit risk principally in the event that NPH were to experience cash flow difficulties. However, this is assessed to be a very unlikely scenario of low risk.

Interest Rate Risk

The Company has no borrowing and no long term investments. Short term deposits are limited to cash held at the bank and interest received from these short term investments is not critical to the Company's revenue. We therefore consider that the Company is not exposed to interest rate risk in relation to its financial instruments.

12. Post reporting date events

No adjusting or significant non-adjusting events have occurred between the reporting date and the date of authorisation.

